



भारतीय प्रबंध संस्थान कोषिकोड  
आई आई एम् कोषिकोड कैम्पस- पी ओ

**INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE**  
**IIM Kozhikode Campus P.O.**

No. 29-16(01)/2018-IIMK.HR

07.04.2022

**OFFICE MEMORANDUM**

**Sub: Transfer and Posting of Administrative Staff**

The following transfer/posting of staff have been approved:-

S.No.	Name & Designation	Transferred from	Transferred to
1.	Shri. Nivin Sebastian, Assistant Administrative Officer	Students Affairs & Hostel Office	Transport Office
2.	Shri. Abdurahiman P P, Assistant	Transport Office	Estate Office
3.	Shri. Deepak V K, Assistant	Estate Office	Students Affairs & Hostel Office

**NOTE:**

1. The above mentioned staff to complete the handing/taking over by 23 April 2022.
2. The staff posted at Students Affairs & Hostel office will perform multitasking duties as assigned to them by Head/In-charge Students Affairs & Hostel Office.

This issues with the approval of the Director.



To

All concerned (by name)

Copy to:

Director's Office  
Dean (FA & D)'s Office  
Dean (EE)'s Office  
Dean (P&IR)'s Office  
CAO's Office  
Chairperson-Students Affairs  
Consultant (General Administration)  
All Faculty, Staff and Staff on contract (By E-mail)

Lt. Col. M. Julius George (Retd.)  
Chief Administrative Officer



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**INDIAN INSTITUTE OF MANAGEMENT, KOZHIKODE**  
IIM Kozhikode Campus P.O. Kozhikode- 673 570

No.29-16(01)/2018-IIMK.HR

05.11.2021

**OFFICE MEMORANDUM**

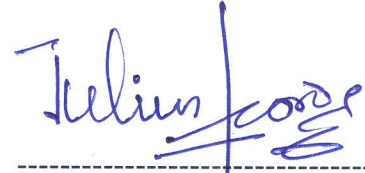
**Sub: Transfer and posting of Administrative Staff.**

The following transfers/posting of staff are made with immediate effect:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Smt. Remya P, AAO	-	Admission Office
2.	Smt. Kavitha K P, Junior Assistant	Admission Office	EPGP Office
3.	Shri. Ramadasan M, AAO	EPGP Office	Placement Office
4.	Shri. Bikram Mohanty, AAO	Placement Office	MDP
5.	Shri. Nivin Sebastian (on joining as AAO)	-	Students Affairs
6.	*Smt. Sheena V R, AAO	Students Affairs	PGP-BL

\*Smt. Sheena V R, AAO may be relieved after Shri. Nivin Sebastian joins and takes over the charge.

This issues with the approval of Director.

  
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(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

To

All concerned (by name)

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean (FA&D) 's Office
- (4) Dean(EE) 's Office
- (5) Dean(P&IR) 's Office
- (6) All Faculty, Staff and Staff on contract (by e-mail)



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IIM Kozhikode Campus P.O. Kozhikode- 673 570

No.29-16(01)/2018-IIMK.HR

08.07.2022

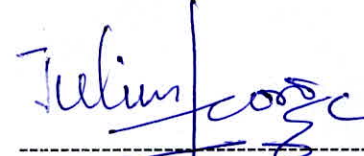
**OFFICE MEMORANDUM**

**Sub: Transfer and posting of Administrative Staff.**

The following transfer/posting of staff is made with immediate effect:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Smt. Remya P, AAO	Admission Office	Programmes Office

This issues with the approval of Director.

  
-----  
(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

To

Smt. Remya P, AAO

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean (FA&D) 's Office
- (4) Dean(EE) 's Office
- (5) Dean(P&IR) 's Office
- (6) Chairperson-Admissions
- (7) SAO (Programmes)
- (8) All Faculty, Staff and Staff on contract (by e-mail)





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**INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE**  
**IIM Kozhikode Campus P.O.**

No. 29-16(01)/2018-IIMK.HR

31.03.2022

**OFFICE MEMORANDUM**

**Sub: Transfer and Posting of Administrative Staff**

The following posting of staff have been approved with effect from 10 April 2022-

S.No.	Name & Designation	Transferred from	Transferred to
1.	Shri. Anu Francis John, Manager	Dean (EE)'s Office	PGP Office
2.	Shri. M Renjith, Administrative Officer	PGP Office	Students Affairs Office as In-charge of Students Affairs Office

This issues with the approval of the Director.



To

All concerned (by name)

Copy to:

Director's Office  
Dean (FA & D)'s Office  
Dean (EE)'s Office  
Dean (P&IR)'s Office  
CAO's Office  
Chairperson, PGP  
All Faculty, Staff and Staff on contract (By E-mail)

Lt. Col. M. Julius George (Retd)  
Chief Administrative Officer



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IIM Kozhikode Campus P.O. Kozhikode- 673 570

No.29-16(01)/1/2018-IIMK.HR

02.11.2022

**OFFICE ORDER**

**Sub: Transfer and posting of Administrative Staff.**

The following staff are transferred/posted to offices as mentioned below with immediate effect:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Ms. Sandhya T V, Assistant	Programmes Office	Accreditation & Ranking Office
2.	Mr. Litty Alexander, Junior Assistant	Accreditation & Ranking Office	Programmes Office

**NOTE:**

1. The above mentioned staff to complete the handing/taking over by 09.11.2022.

This issues with the approval of Director.



*Julius George*

(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

To

All concerned (by name)

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean(P&IR)'s Office
- (4) Chairperson-Accreditation & Ranking
- (5) SAO (Programmes)
- (6) All Faculty, Staff and Staff on contract (by e-mail)



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No.29-16(01)/2018-IIMK.HR

02.11.2022

**OFFICE ORDER**

**Sub: Transfer and posting of Administrative Staff.**

The following staff are transferred/posted to offices as mentioned below:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Mr. Ravindran P K, Manager	PGP-BL Office	Admissions Office
2.	Mr. Chandrajith K C, AAO	Admissions Office	PGP-BL Office
3.	Ms. Sheena V R, AAO	PGP-BL Office	International Relations Office
4.	Ms. Divya Sasi, Junior Assistant	International Relations Office	PGP-BL Office

**NOTE:**

1. The above mentioned staff to complete the handing/taking over by 01 December 2022.
2. The said period to be utilized by the above mentioned staff for smooth transfer of knowledge and getting familiarized with the responsibilities of the new office.

This issues with the approval of Director.



To

All concerned (by name)

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean(P&IR) 's Office
- (4) Chairperson-Admissions/PGP-BL/IR
- (5) Chief-International Relations & Placements
- (6) All Faculty, Staff and Staff on contract (by e-mail)

(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer





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No. 29-16(01)/2018-IIMK.HR

09.02.2022

**OFFICE MEMORANDUM**

**Sub: Transfer and Posting of Administrative Staff**

The following transfers/posting of staff are made with immediate effect:

Sl.No.	Name & Designation	Transferred from	Transferred to
1.	Shri. Muhammed Ashraf A R, Manager*	International Relations	PGP-BL as an additional officer
2.	Smt. Simmi K G, Administrative Officer	General Administration	EPGP Office as an additional officer
3.	Shri. Binoy P, Junior Manager-EPGP	EPGP Office	General Administration

\*Initially for a period of one year. Shri. Muhammed Ashraf will look after the marketing and placement activities of PGP-BL Office and other duties as assigned.

This issues with the approval of Director.



To

All concerned (by name)

Copy to:

1. Director's Office
2. CAO's Office
3. Dean (FA & D)'s Office
4. Dean (EE)'s Office
5. Dean (P&IR)'s Office
6. All Faculty, Staff and Staff on Contract (by e-mail)

Lt. Col. M. Julius George (Retd.)  
Chief Administrative Officer



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IIM Kozhikode Campus P.O. Kozhikode- 673 570

No.29-16(01)/2018-IIMK.HR

25.05.2023

**OFFICE ORDER**

**Sub: Transfer and posting of Administrative Staff.**

The following transfer/posting of staff is made with immediate effect:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Shri. Bikram Mohanty, AAO	MDP Office	Programmes Office

This issues with the approval of Director.



To

Shri. Bikram Mohanty, AAO

(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean(EE/P&IR) 's Office
- (4) Chairperson-MDP
- (5) SAO (Programmes)
- (6) AO-MDP
- (7) All Faculty, Staff and Staff on contract (by e-mail)





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No.29-16(01)/2018-IIMK.HR

26.06.2023

**OFFICE ORDER**

**Sub: Transfer and posting of Administrative Staff.**

The following staff is transferred and posted to office as mentioned below:

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Mr. Madhusoodan V, Administrative Officer	EPGP	DPM

**NOTE:**

1. The above mentioned staff to complete the handing/taking over by 07 July 2023.
2. The said period to be utilized by the above mentioned staff for smooth transfer of knowledge and getting familiarized with the responsibilities of the new office.
3. Mr. Madhusoodan V is also given the additional charge of Alumni Relations Office with effect from 07 July 2023 till further orders.

This issues with the approval of the Competent Authority.

(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

To,

Mr. Madhusoodan V, Administrative Officer

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean(P&IR) 's Office
- (4) Dean(EE)'s Office
- (5) Chairperson-EPGP
- (6) Chairperson-DPM
- (7) Chairperson-Alumni Relations
- (8) All Faculty, Staff and Staff on contract (by e-mail)



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No.29-16(01)/2018-IIMK.HR

17.05.2023

**OFFICE ORDER**

**Sub: Transfer and posting of Administrative Staff.**

The following staff are transferred/posted to offices as mentioned below:-

Sr. No.	Name & Designation	Transferred From	Transferred To
1.	Mr. Sudhir Rajan, AAO	PGP-LSM wing of PGP Office	PGP
2.	Mr. Asokan P, Assistant	Programmes	PGP-LSM wing of PGP Office

**NOTE:**

1. The above mentioned staff to complete the handing/taking over by 26 May 2023.
2. The said period to be utilized by the above mentioned staff for smooth transfer of knowledge and getting familiarized with the responsibilities of the new office.

This issues with the approval of the Competent Authority.



(Lt. Col. M Julius George (Retd.))  
Chief Administrative Officer

To

All concerned (by name)

Copy to :

- (1) Director's Office
- (2) CAO's Office
- (3) Dean(P&IR) 's Office
- (4) Chairperson-PGP/PGP-LSM
- (5) SAO (Programmes)
- (6) All Faculty, Staff and Staff on contract (by e-mail)